



Embassy of the Republic of the Philippines
Pasuguan ng Pilipinas
Seoul



BIDS AND AWARDS COMMITTEE

NOTICE TO PROCEED

25 May 2025

Dear Mr. Cho,

Please be informed that per Notice of Award dated 22 May 2025, issued by the Head of Procuring Entity, your company, **CENTUM NEW JEJU TOURISM**, is hereby given this Notice to Proceed in connection with the procurement of a contract for transportation services (vehicle rental with driver) in Jeju for official use of the Embassy, upon signing of the Contract.

This Notice is issued in accordance with the requirements of Republic Act No. 9184, otherwise known as the Government Procurement Act of 2003.

Very truly yours,

MARIA THERESA B. DIZON-DE VEGA
Ambassador and Head of Procuring Entity

Mr. CHO DAW WON

Centum New Jeju Tourism
42, Noyeon-ro, Jeju
E-Mail: jeju_tour@kakao.com

CONTRACT

The Contract for Transportation Services (vehicle rental with driver) in Jeju for Official Use of the Embassy ("Contract") is entered into between the **EMBASSY OF THE REPUBLIC OF THE PHILIPPINES** in Seoul ("*Embassy*"), with non-profit business registration number 213-84-10180 with its office at 80 Hoenamu-ro, Yongsan-gu, Seoul 04346, represented by Ambassador Maria Theresa B. Dizon-De Vega, and **CENTUM NEW JEJU TRAVEL** ("*Company*") with business registration number 426-54-00525 with its office at 42642 Noyeon-ro, Jeju-si represented by Mr. Cho Dae Won.

I. Scope of Work

The Embassy shall engage the services of the Company for the Philippine Embassy delegation (4 pax) attending the 2025 Jeju Peace Forum and assisting former President and Representative Gloria Macapagal-Arroyo serving as a guest speaker in the said forum from 28 to 30 May (exclusive of travel time). This will also include pick-up and drop-off during the arrival and departure of the team.

Below are the flight details, hotel accommodation, meeting locations of the Embassy delegation:

Flight Details

ARRIVALS

- 26 May 2025
Flight No.: KE1187 (2 pax)
Arrival Time: 1900H (07:00 PM)
- 28 May 2025
Flight No.: KE1055 (1 pax)
Arrival Time: 1040H (10:40 AM)

DEPARTURE

- 30 May 2025
Flight No.: KE1238 (4 pax)
Departure Time: 1440H (02:40 PM)

Accommodation Details

- Aria Hotel Jeju (23-1 Jungmungwangwang-ro, Seogwipo-si, Jeju-do)
- Booyoung Hotel (222 Jungmungwangwang-ro, Seogwipo-si, Jeju-do)

Meeting Locations

- Jeju International Convention Center (224 Jungmungwangwang-ro, Seogwipo-si, Jeju-do)
- Note: Other meeting locations may be added

The contract price shall include driver, insurance coverage, fuel replenishment cost, and parking fees. The location of the accommodations

and the meeting locations are within Jeju.

II. Itinerary

No.	Date	Time	Type of Service	Activity / Destination	No. of Passengers
1	26 May	7:00 PM	Airport Transfer	Airport pick-up	2 + luggage
				1900H (7:00 PM) arrival via KE1187	
2		7:15 PM		Departure for Aria Hotel (23-1 Jungmungwangwang-ro, Seogwipo-si, Jeju-do)	
3		8:15 PM		Arrival at Hotel Aria	
4	27 May	9:00 AM	Daily Rental	Pick-up at Aria Hotel	2 or 3
				Departure for ICC Jeju	
5		9:30 AM		Arrival at ICC Jeju	
6		7:00 PM		End of Van Service	
7	28 May	6:00 AM	Daily Rental	Pick-up at Aria Hotel	4 + luggage
				Departure for Jeju Airport	
8		10:40 AM		Arrival of FPGMA and Amb. MTD	
				1040H (10:40 AM) arrival via KE1055	
9		10:55 AM		Departure for Booyoung Hotel (222 Jungmungwangwang-ro, Seogwipo-si, Jeju-	

				do)	
10		12:00 PM		Arrival at Booyoung Hotel)	
11		12:30 PM		Arrival at Aria Hotel	
12		8:00 PM		End of Dinner (per official program)	
13		8:30 PM		End of Rented Van Service (will incur 1 hour overtime. Total service hours is 11 hours)	
14	29 May	9:00 AM	Daily Rental	Pick-up at Aria Hotel	4
15		9:30 AM		Arrival at ICC Jeju	
		8:00 PM		End of Dinner (per official program)	
16		8:30 PM		End of Rented Van Service (will incur 1 hour overtime. Total service hours is 11 hours)	
17	30 May	12:30 PM	Airport Transfer	Pick-up at Aria Hotel	4 + luggage
18		1:00 PM		Pick-up at Booyoung Hotel	
19		2:00 PM		Arrival at Jeju Airport	
20		2:40 PM		Airport drop off	
				1440H (2:40PM) ETD via KE1238	

III. Expected Deliverables

- a. The Company shall ensure that the vehicles assigned to the Embassy are in excellent condition. However, if the vehicle breaks down, the Company will arrange for its immediate replacement without delays.

- b. The assigned vehicle shall include a driver, preferably can speak English language.
- c. The assigned vehicle should be of year 2020 and onwards.
- d. The Embassy is not liable for the maintenance of the company's vehicles. The Company shall be responsible for its vehicle's maintenance.

IV. Vehicle Specifications

Based on the number of people, the Embassy will require one (1) van to comfortably seat four persons.

V. Vehicle Rate

As agreed, the rate for the transportation services is One Million Six Hundred Thousand Korean Won (KRW 1,600,000, calculated based on the itinerary (Section II)

Type of Service	Inclusions	Additional Costs
Airport Transfer	Waiting Time: 1. 30-minute waiting at the airport (for arrival) 2. 1-hour waiting time at the hotel (for departure)	In excess of inclusions for airport transfers is KRW 20,000 per hour or any part thereof.
		For airport transfers scheduled before 6:00 AM or after 10:00 PM, an additional KRW 50,000 will be included (already included in the rate for this contract).
	Vehicle, driver fee, meals, insurance, fuel, parking.	
Whole Day Rental	10 hours May start between 6:00 am and 10:00 am	OT charges exceeding 10 hours amount to KRW 30,000
	ICC Jeju, Aria Hotel and Booyoung Hotel is located in the southwestern part of Jeju. All travel to West Jeju is included at no additional cost.	All travels to east Jeju will incur an additional charge of KRW 20,000 per way. And traveling from the westernmost Jeju to the easternmost Jeju, an additional KRW 30,000 will be charged each way. (Please refer to the attached leaflet)
		For airport transfers scheduled before 6:00 AM or after 10:00 PM, an additional

		KRW 50,000 will be included (already included in the rate for this contract).
	Vehicle, driver fee, meals, insurance, fuel, parking.	

VI. **Terms of Payment**

Payment shall be made within seven (7) days after fulfillment of the contract and receipt of the invoice. The Embassy shall deposit the payment to the Company's bank account with the following details:

- a. Account Name : Cho Dae-won (조대원)
- b. Account Number : 064-120806-01-019
- c. Bank : Industrial Bank of Korea (IBK)

25 MAY 2025

[EMBASSY]


MARIA THERESA B. DIZON-DE VEGA
 Ambassador
 Embassy of the Republic of the
 Philippines



CHO DAE-WON
 Centum New Jeju Tourism